



The South African Society of Music Teachers
Die Suid Afrikaanse Vereniging van Musiekonderswysers

Executive Officer/Uitvoerende Beampte
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Circular/Omsendbrief 2/2012

Dear Council, Representatives, Centre Secretaries and Members,

We kindly remind you of our annual Conference and AGM which will take place in Cape Town at the Hugo Lambrechts Music Centre from 26 to 28 March 2012.

A provisional brochure and registration form is attached.

NB. If you have not yet sent the following, please do so immediately as these have to be included in the Head Office Report:

As requested in Circular no1/2012:

1. *Motions:*
 - a. *Centres and Institutions are to send motions to be tabled at Conference not later than Friday 10 February 2012 to the above address.*
 - b. *If sent by post, please also supply copies by e-mail to facilitate placement on the website.*
2. *Officials 2012 – 2013*
 - a. *Please forward nominations for the 2012-2013 President-elect and Regional Vice-Presidents on or before Friday 10 February 2012 to the above address.*
 - b. *Nomination Forms are available on the website www.sasmt-savmo.org.za and are attached.*
3. *Centre reports and financial statements should reach the Executive Officer not later than Friday 10 February 2012 so that they can be incorporated in the SASMT's financial reports to be audited.*

Kind regards/ Vriendelike groete

Marié Gaerdes
(Chairperson, Standing Committee/ Voorsitter, Staande Komitee)

Elma Britz(Executive Officer/Uitvoerende Beampte)

